

3. Publicity Band Public interface

Sl.No.	Item	Details of disclosure	Description	Remarks/ Reference Points		
				Fully met	Partially met	Not met/Not applicable
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Approval from the Department of Commerce, Govt. of India is taken for the policy formulation or implementation.	Fully met		
		(ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not applicable			Not met
		Public- private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any	Not applicable			Not met
		(ii) Detailed project reports (DPRs)				
		(iii) Concession agreements.				
		(iv) Operation and maintenance manuals				
		(v) Other documents generated as part of the implementation of the PPP				
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government				
		(vii) Information relating to outputs and outcomes				
		(viii) The process of the selection of the private sector party (concessionaire etc.)				
		(ix) All payment made under the PPP project				
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year	Data Dissemination Policy has been uploaded in DGCIS website	Fully met		

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		(ii) Outline the Public consultation process	Public opinion by obtaining feedback is available in website	Fully met		
		(iii) Outline the arrangement for consultation before formulation of policy				
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Website	Fully met		
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	Available in electronic form	Fully met		
		(ii) Printed format	Not available in printed form	Fully met		
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Policy etc. is available free of cost. Data is on payment basis to the private users	Fully met		
		(ii) At a reasonable cost of the medium	Data is available with a minimum cost	Fully met		

